



OFFICE DRESS GUIDELINES

Employees' personal appearance and hygiene are important both to Employees and the University. Employees are expected to dress in a manner befitting an office environment and clothing should follow what would be customarily acceptable attire for the office and the public.

Generally, employees should refrain from wearing clothing such as the following:

- tattered jeans or shorts
- attire that is revealing or provocative
- sweat suits
- see-through blouses or shirts
- tank tops, halter tops, or similar attire
- clothing that allows bare midriffs
- clothes worn typically in workouts, outdoor activities or recreation ventures

Thank you for your participation in professionally representing the Division of Business Services.

BUSINESS SERVICES

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